**Budget Justification**

**Salaries**

Senior Personnel

The PI will be responsible for carrying out planned experiments, project oversight and administration, directing student researchers, student mentoring, and manuscript preparation. We request $XX,XXX to fund two months of summer salary for the PI. An increase of 3% is included in years 2 and 3. A total of $XX,XXX is requested.

Other Personnel

We request $XX,XXX for a research technician to work on this project annually. In addition, we request $X,XXX for one undergraduate research assistant who will work on this project each summer (years 1-3). This student will work for a total of 10 weeks each summer. A total of $XX,XXX is requested.

**Fringe Benefits**

We request the University of Richmond’s federally negotiated fringe benefit rate of 7.9% for the summer salary of the PI and 27.4% for the annual salary of the technician. A total of $XX,XXX is requested.

**Equipment**

We request funds to purchase a \_\_\_\_\_\_\_\_\_\_\_ at a cost of $XX,XXX, which is necessary for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This piece of equipment will be purchased in year 1.

**Domestic Travel**

A total of $X,XXX is requested for domestic travel years 1-3 of the project. These funds are requested to cover trips of the PI and one undergraduate to conferences to disseminate research results.

**International Travel**

$X,XXX is requested in year 3 for the PI to attend an international meeting to disseminate research results.

**Other Direct Costs**

Materials and Supplies

We request a total of $XX,XXX in year 1, $XX,XXX in year 2, and $X,XXX in year 3 for materials and supplies. Generally, this includes consumables like \_\_\_\_\_\_\_\_\_\_\_\_\_, chemicals, and supplies required for \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Publication/Dissemination

We request $X,XXX/year to cover costs associated with disseminating/publishing research results.

**F&A/Indirect Costs**

We request the University of Richmond’s federally negotiated F&A/indirect rate of 52% charged on a base of salaries, wages and fringe benefits. A total of $X,XXX is requested.